

HOW TO GET YOUR CME CERTIFICATE / CERTIFICATE OF ATTENDANCE

1. Go to the **CME Portal** by visiting the following website:

<http://wpa.congress-certificate.com/EN>
2. **Log in** by using your existing **username and password** (from your personal congress section “My Congress”) or your **participant number, name and country** (as stated on your confirmation/invoice)
3. If you cannot log in, please use the third option to request your login details (wait for email with login details and continue with step 2)
4. Choose the type of certificate you wish to receive by email (CME certificate for German participants only, UEMS for participants from all other countries)
5. Check your personal **contact details** and **email address**
6. Enter EFN number (if applicable, for German participants only)
7. Complete the **questionnaire** and answer the **questions**
8. Enter the **dates** you attended the congress
9. Once you have completed the questionnaire you should receive an **email** with your CME certificate / certificate of attendance attached
10. Check your **spam file** if you have not received an email within 30 minutes